

OCCUPATION TAX EXEMPTION REQUEST FORM
WILLIAMS VALLEY SCHOOL DISTRICT

**** PLEASE READ THE IMPORTANT INFORMATION ON THE REVERSE SIDE OF THIS FORM ****

I hereby apply for exemption from the 2015 Occupation Tax, (based on income received from July 1, 2014 to June 30, 2015) because during that time period I:

_____ Received Earned Income of less than \$2,000.00, and Received Unearned Income of less than a total of \$60,000.00 from pensions, (not including Social Security), interest and dividends.

_____ Was seventy years old or older as of June 30, 2015.

_____ Was a full-time college student. Name of College: _____
(Attach proof that you were a full time student. Typically this proof would be a grade report or letter from the college for the Fall Semester of 2014 and the Spring Semester of 2015.)

_____ Was a non-resident. (Any person who has not actually, physically resided in the District at least three months during the above listed twelve month period for any reason --- including but not limited to the fact that a person was a full-time student living outside the district although maintaining an address in the District or a person was a member of the armed services stationed and living outside of the District although maintaining an address or domicile in the District.) Reason for non-resident status: _____

_____ other. (Please explain: _____)

"I VERIFY THAT THE FACTS AND INFORMATION SET FORTH IN THE FOREGOING REQUEST FORM ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF. I UNDERSTAND THAT FALSE STATEMENTS THEREIN ARE MADE SUBJECT TO THE PENALTIES OF 18 Pa.C.S. § 4904 RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES. I UNDERSTAND THAT I MAY BE CALLED UPON TO SUBSTANTIATE THIS INFORMATION."

Date: _____ Twp./Boro.: _____

Printed Name: _____

Signature: _____

Address: _____

Telephone #: _____ Social Security # - (Mandatory): XXX-XX- _____ (last 4)

NOTE: THIS FORM SHALL BE RETURNED TO YOUR TAX COLLECTOR. DEADLINE: DECEMBER 31, 2015
INCOME OF RESIDENTS CLAIMING EXONERATION BASED ON INCOME WILL BE AUDITED.

Exemption Request Approved: _____ Exemption Request Disapproved: _____

Board Secretary's Signature: _____

Age Seventy Verification: (Tax Collector initial how age was verified)

Driver's License _____ Birth Certificate _____ Passport _____

Other _____ (Please specify) _____

About the Act 511 Occupation Tax:

Tax Levy: A tax of \$205.00 is levied by the Williams Valley School District pursuant to the Local Tax Enabling Act approved December 31, 1965 as amended and supplemented.

Tax Exemption Criteria:

- a. Complete this form **ONLY** if you had earned income of **LESS THAN \$2,000, and less than a total of \$60,000 from pensions, (not including social security), interest and dividends** between **July 1, 2014 thru June 30, 2015**.
- b. An Occupation Tax Exemption Request Form **MUST BE COMPLETED EACH YEAR**.
- c. A **SEPARATE** Occupation Exemption Request Form must be completed by a husband and wife.
- d. Taxpayers are responsible for the payment of the Per Capita Tax. The Occupation Tax Exemption Request Form exempts the taxpayer from the Occupation Tax only.

DEFINITIONS

Occupation: Any trade, profession, business, or undertaking of any type, kind or character including services, domestic or other for which an aggregate total compensation of at least \$2,000.00 per tax year is charged or received whether by means of salary, wages, rent, commissions, fees or retainers for services rendered.

Earned Income: Payment received by a taxpayer by way of salary, wages, rent, commissions, fees or retainers for services rendered.

**NOTE: THIS FORM MUST BE SUBMITTED TO YOUR TAX COLLECTOR NO LATER THAN
DECEMBER 31, 2015 TO BE CONSIDERED FOR EXEMPTION FROM PAYMENT OF THE OCCUPATION TAX.**

**APPROVAL OF THIS REQUEST WILL EXEMPT THE TAXPAYER FROM PAYING THE OCCUPATION TAX ONLY.
THE TAXPAYER IS STILL RESPONSIBLE FOR PAYMENT OF THE PER CAPITA TAX.**

If you have any questions concerning this form, please call the District Office of the Williams Valley School District at (717) 647-2167 x1223

**WILLIAMS VALLEY SCHOOL DISTRICT
TAXPAYERS BILL OF RIGHTS NOTICE**

You are entitled to receive a written explanation of your rights with regard to the assessment, audit, appeal, enforcement, refund, and collection of certain school district taxes. The written explanation is entitled *Williams Valley School District Taxpayers Bill of Rights Disclosure Statement*. Upon receiving a request from you, the School District will give you a copy of the Disclosure Statement at no charge. You may request a copy in person, or by mailing a request to the following address:

Williams Valley School District
District Office
10330 State Route 209
Tower City, PA 17980

A copy will also be mailed to you if you call the School District at the following number: (717) 647-2167 x 1223

You may call the above telephone number or appear in person at the above address to request a copy during the hours of 8:00 a.m. to 3:30 p.m. on any weekday other than a holiday.